

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**APRIL 19, 2023, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, April 19, 2023, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Bruce Guard, Monte Sudbeck, Eric Edwards, John Spence, and future Board member John Swanson. Mike Cowan's absence was excused. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, along with auditor, Dawn Schilling and legal counsel Jennifer Bailey and Lucas Lorenz. Mr. Edwards presided.

**1. Administrative Matters**

**a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.

**b. Open Forum.** The open forum was passed in the absence of any members of the public.

**c. Minutes.** The minutes of the regular meeting held on March 15, 2023 were approved with one grammatical change upon motion by Mr. Spence and second by Mr. Sudbeck.

**2. Legal Matters.**

Mr. Sudbeck moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Guard. After discussion, the Board exited executive session. Mr. Sudbeck made a motion to move forward with

the decision made in executive session. The motion was approved upon second by Mr. Guard.

**3. Engineering & Maintenance Matters.**

Mr. Meeks reported as follows:

**a. Underdrain Cleaning and Remediation.**

i. DRC continues to work on underdrain remediation and while they were able to remove three lines from the list in Dorado Greens, Heron Shores, and San Marino neighborhoods, two other lines were added back on, one in Hillsboro and one in Heron Shores.

ii. DRC has some initial results of the acoustic technology testing, and a meeting is being scheduled to discuss those results.

**b. Lift Stations.** Ramey Environmental tentatively scheduled the installation of the trash baskets and control upgrades at the NE lift station later in April.

**c. Vectra Bank.** Collins Engineers have provided plans relating to the development of a Vectra Bank on a currently vacant lot in the Bowles Crossing shopping area, across from the 303 Sports Grill. Martin/Martin has made them aware of the pre-existing stub-in that did not show as being used on their initial plans.

**d. Easement Coordination.** A walk-through of district easements with representatives from BMD and the GRHOA is scheduled for the Spring. A committee meeting has been scheduled for May 9, 2023. Mr. Meeks spoke with Tom Hewitt with the GRHOA regarding sections of misaligned concrete around a specific District manhole near the Parkview neighborhood entrance. It was established that the concrete had shifted, not the manhole itself, and more discussion can be held at the May 9, committee meeting.

**e. Bowles Crossing Additional Development.** The District has received two tenant finish building permits for proposed restaurants in the building shell currently under

construction in the southwest corner of the Bowles Crossing property. Martin/Martin is awaiting plans to ensure the size of the grease interceptor that was installed several years ago is sized appropriately.

**4. 2022 Audit.** Ms. Schilling reported there were no difficulties completing the audit. She thanked Simonson & Associates and Treasurer, Mr. Edwards, for their cooperation. Schilling & Company audited the District through fiscal year end 2022. The auditor's responsibility is to gather evidence and offer an opinion. Schilling & Company is issuing a clean unmodified opinion, the best opinion offered, that the financials present fairly the financial position of the District. Ms. Schilling reviewed with the Board the financial statements she considered in rendering her opinion. A motion was made by Mr. Guard to approve the District's 2022 audit report, which was seconded by Mr. Sudbeck and approved unanimously. A motion was then made by Mr. Sudbeck to approve the District's representation letter, which was seconded by Mr. Guard and also approved unanimously. Ms. Schilling then left the meeting.

**5. Financial Matters**

**a. Disbursements.** The March 16, 2023 through April 19, 2023 check register was approved upon motion by Mr. Sudbeck and second by Mr. Guard.


**b. Financial Statements.** The December 31, 2022 audited financials were approved upon motion by Mr. Sudbeck and second by Mr. Guard. The March 31, 2023 unaudited financials were reviewed and approved upon motion by Mr. Sudbeck and second by Mr. Guard.

**c. Investment Report.** The Board agreed to move \$400,000 from the checking account over to the Colotrust Plus account.

**d. Other Business.** Mr. Edwards took the opportunity to thank Mr. Guard for his service to the District over the last several years.

6. **Adjournment.** There being no other business, the meeting was adjourned by Mr. Edwards at 11:22 a.m.

Respectfully submitted,

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Bruce Guard, Secretary