

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT
DECEMBER 15, 2021, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, December 15 2021, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Bruce Guard, Sam Garza, Darren Bradshaw, and Eric Edwards. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

- a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.
- b. Open Forum.** The open forum was passed in the absence of any members of the public.
- c. Minutes.** The minutes of the regular meeting held on November 17, 2021 were approved upon motion by Mr. Garza and second by Mr. Bradshaw.

2. Engineering & Maintenance Matters

Engineering Report. Mr. Meeks reported as follows:

- a. Underdrain Remediation.** DRC has not worked on the underdrain remediation for the past month in favor of focusing on the completion of the annual maintenance of the underdrain and sanitary sewer systems. DRC will resume the remediation work first thing in 2022.

b. Annual Maintenance. DRC continues to work on the annual maintenance with approximately 4,750 LF of sanitary sewer mains along with approximately 4.030 LF of underdrain cleaning completed this past month. Martin/Martin was introduced to a new technology that can detect blockages such as tree roots in underground piping. More information will be forthcoming on whether this technology is suitable for use within the District lines.

c. 2021 Capital Improvement Projects (CIP). JBS Pipeline Contractors has completed the sanitary sewer main removal/replacements on the mains in SW Health Park, Bowles Village Shopping Center, and in the San Marino neighborhood. They have started the removal/replacement in the Poppy Hills neighborhood. The native soils in the Poppy Hills neighborhood appear to be unsuitable for use as backfill material. The trench sides have sloughed, and the native soils appear clayey and overly wet. JBS is consulting with Kumar & Associates (project geotechnical engineer) to propose an alternative backfill material.

i. Pay Application No. 3. Mr. Meeks presented Pay Application No. 3, payable to JBS Pipeline Contractors. The Board will table the approval of this pay application until the January Board meeting pending the completion of the work identified in it. In anticipation of a necessary change order in between meetings a motion was made by Mr. Edwards to give Mr. Cowan and Mr. Bradshaw authority to approve Change Order No. 3 with direction from Mr. Meeks. The motion was second by Mr. Garza and it was approved.

d. District Easements Coordination. The joint easement committee with Bowles Metro District (BMD) met on December 14, 2021 and finalized the Agreement. Mr. Edwards moved to approve the agreement presented with one amendment as discussed in the easement committee meeting. Mr. Guard seconded the motion, and it was approved. BMD's

attorney will review the language from the latest agreement before BMD provides their final approval. A walk through is scheduled for January, weather permitting, to develop the 5-year plan.

e. **Sump Pumps.** Sump pump inspections for properties without existing variance agreements are still planned for next year.

f. **2020 Capital Improvements Projects (CIP).**

i. **Service Line Break.** Brannan is coordinating repairs to the service line which was found to be damaged in the portion that was replaced as part of the 2020 capital improvements project. No repair schedule has been provided at this time.

g. **Lakewood Paving Project.** The District Manager and Engineer were notified by the City of Lakewood that they have a project schedule for next year to complete concrete repair and overlay of Grant Ranch Boulevard from W. Belleview Avenue to the Grant Ranch Village Center. The City of Lakewood stated the work would likely be schedule between late June and early August 2022.

i. **Generator Source 2022 Contract.** The Generator Source 2022 contract was approved upon motion by Mr. Garza and second by Mr. Edwards.

3. Financial Matters

a. **Disbursements.** The November 18, 2021 through December 15, 2021 check register was approved upon motion by Mr. Bradshaw and second by Mr. Edwards with one amendment to exclude JBS check #596 related to Pay Application No. 3.

b. **Financial Statements.** Mr. Bradshaw moved to approve the November 30, 2021 unaudited financials and they were approved upon second by Mr. Guard.

c. **Investment Report.** Ms. Nicki Simonson gave an overview of current investments.

4. Other Business

a. Schilling & Company, Inc. Contract. The Board considered the contract submitted by Schilling & Company for audit services. The contract was approved as presented on motion by Mr. Garza and second by Mr. Edwards.

b. Discuss Election Candidates. The Board discussed potential candidates and will reach out to anyone they feel may be a good fit.

5. Adjournment. There being no other business, the meeting was suspended until 6:00 p.m. The meeting was subsequently adjourned by Mr. Cowan at 8:00 p.m.

Respectfully submitted,

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Bruce Guard, Secretary