

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

MARCH 16, 2022, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, March 16, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Bruce Guard, Sam Garza, Eric Edwards, and Darren Bradshaw. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public, however, future Board member candidate, Mr. Monte Sudbeck was in attendance.

c. Minutes. The minutes of the regular meeting held on February 16, 2022 were approved on motion by Mr. Garza and second by Mr. Edwards.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. DRC has been working on the underdrain mains in Jay Circle and Grant Ranch Boulevard near the Grant Ranch Elementary School. One line has been fully cleared and inspected and about half of a second line has been

cleared. DRC has also completed cleaning and inspections of over one third of the underdrain collection system scheduled for this year.

ii. Annual Sewer Maintenance. DRC has completed approximately 85% of the residential sewer cleaning and CCTV inspection and approximately 60% of the commercial sewer cleaning and CCTV inspection, including the golf course. The work at the golf course has been delayed due to weather and will be completed once all the snow has melted.

2021 Capital Improvement Projects (CIP).

a. On February 28, 2022, Mr. Meeks of Martin/Martin was notified by Jefferson County that the trench appeared to be failing at the entrance to the Bowles Village Shopping Center near the IHOP. He found that the trench had subsided at the concrete crossspan. The crossspan had subsided approximately 3 inches, the neighboring asphalt had subsided approximately 7 inches below that level, and he observed an approximate 9-inch void space below the concrete crossspan. Mr. Meeks provided traffic control for a couple of hours until JBS arrived to set up traffic control and close the entrance to the shopping center. It appears this subsidence was caused by saturated subgrade at the joint between the crossspan and the asphalt, inadequate compaction, the use of unsuitable backfill materials, or some combination of these factors. JBS returned to the site on March 2, removed the saturated subgrade material, backfilled the excavation with recycled concrete Class 6 road base material, compacted that material (including testing), and patched the asphalt. They installed an asphalt patch through the area of the concrete crossspan and stated that a concrete subcontractor would return at a later date to cut the asphalt patch and repair the concrete crossspan.

b. On March 8, 2022, the District was notified by a homeowner in the San Marino neighborhood that the trench appeared to be failing in that location as well. Mr. Meeks

observed that there appears to be some degree of settlement throughout the entire trench and one area appears to have subsided approximately one foot. He notified the contractor and they responded by placing four traffic cones around the area that has subsided one foot. JBS was asked to repair this trench as soon as possible.

c. There are several other deficiencies with the entire 2021 capital improvement project, including several missed deadlines for change order requests to extend the contract time and cover the greater extent of asphalt mill/overlay in the Poppy Hills neighborhood, incomplete geotechnical testing information, incomplete CCTV inspection information, as well as other miscellaneous restoration work. Based on all these deficiencies, the District legal counsel sent a letter to JBS's president and their surety company stating that the District may consider their contract to be in default and requesting a conference with the contractor and surety. The conference is scheduled for March 17, 2022 at 10:00 a.m. Board Chairman, Mr. Cowan, will be attending the meeting and has approval from the Board to make the decision to declare a contract default against their performance bond if he feels it necessary. He was given this authority upon motion by Mr. Edwards and second by Mr. Bradshaw.

JBS's Change Order No. 4 for the asphalt mill/overlay required in the Poppy Hills neighborhood was presented to the Board and Mr. Edwards moved to tentatively approve it pending the outcome of the meeting with JBS and the surety tomorrow. The motion was approved upon second by Mr. Guard.

iii. District Easements Coordination. The Bowles Metro District – Grant Water & Sanitation District joint easement committee met on March 8, 2022. The committee wrote an informational article to be included in the Grant Ranch HOA newsletter informing the community of the coordination between the Districts and the HOA.

iv. 2020 Capital Improvements. The repair of the service connection has been delayed by snow and lack of access to the exterior cleanout of the homeowner's service line. The front yard is north-facing and shaded and there is currently too much snow to excavate and locate the cleanout to repair the service line.

v. Lakewood Paving Project. Martin/Martin will continue to track the proposed Lakewood paving project to coordinate any work needed.

vi. Jefferson County Paving Project. C&L has purchased the manhole risers required for this project and delivered them to Jefferson County. Martin/Martin will continue to track this and notify when this work will be done in the District.

vii. 2022 Capital Improvements. The preconstruction meeting was held on March 10, 2022. Brannan will be starting off with one crew in the Hillsboro neighborhood and will bring a second crew to work on removal and replacement in Grant Ranch Boulevard. Brannan's goal is to have the entire project completed prior to the Jefferson County paving project commencement.

3. Financial Matters.

a. Disbursements. The February 17, 2022 through March 16, 2022 check register was approved upon motion by Mr. Garza and second by Mr. Bradshaw.

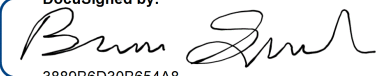
b. Financial Statements. The financial statements provided for February 28, 2022 are in draft form pending the audit.

c. Investment Report. Ms. Nicki Simonson will continue to provide bond sheets when they become available.

4. Election Matters. Resolution No. 3 – Cancellation of Election and Declaration Deeming Candidates Elected was approved upon motion by Mr. Garza and second by Mr. Guard.

5. **Adjournment.** The meeting was adjourned by Mr. Cowan at 10:42 a.m.

Respectfully submitted,

DocuSigned by:

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Bruce Guard, Secretary