

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT
NOVEMBER 15, 2023, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, November 15, 2023, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Monte Sudbeck, John Swanson, Melodie Farris, and John Spence. Eric Edwards' absence was excused. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, and legal counsel Jennifer Bailey. Mr. Sudbeck presided.

1. Administrative Matters.

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on October 18, 2023 were approved upon motion by Mr. Swanson and second by Mr. Spence.

2. Legal Matters

Mr. Spence moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Swanson.

After discussion, the Board exited executive session. Mr. Swanson moved to appoint Mr. Edwards and Mr. Sudbeck to a committee with settlement discretion decision making authority. The motion was approved upon second by Ms. Farris.

3. Engineering & Maintenance Matters

Mr. Meeks reported as follows:

a. Underdrain Cleaning and Remediation. DRC has not been able to complete any underdrain main remediation over the past month except for one line in Hillsboro Park on Friday. They plan to focus on the lines in Blue Heron Park over the next few months while irrigation is off, and the ground is firmer. Martin/Martin is coordinating with Bowles Metro District for access to Blue Heron Park and scheduling that work.

b. Lift Stations. C&L is scheduling the field work to locate the water line leak, however, they need to coordinate with Denver Water to locate the meter pit that they were unable to find on the initial field investigation. Martin/Martin will update the Board as more information becomes available.

c. Broadstone Bowles Crossing Phase II. The District has not received additional information on this proposed development at this time.

d. Vectra Bank. As previously reported, the District has contacted the relevant personnel and requested they fill out a tap application in order to move the process forward. No further information has been received.

e. Bowles Crossing Additional Development. Martin/Martin observed the installation of the grease interceptor for the proposed Via Pizza and Crack Shack restaurants near the southwest corner of the Bowles Crossing property on October 18, 2023. The existing grease interceptor was successfully replaced with a larger capacity interceptor and Martin/Martin has

approved and signed the tap application.

f. Survey and Mapping Contract. Ms. Farris moved to approve the bid provided by Survey and Mapping to provide Subsurface Utility Engineering (SUE) Quality Level B (QL-B) services for the 2024 CIP Project. The motion was approved upon second by Mr. Swanson.

4. Budget and Rate Hearing. The budget and rate hearing was opened upon motion by Mr. Sudbeck and approved upon second by Ms. Farris, the notice for which was published in the local newspaper as required by law. No public comments were received on the proposed budget.

a. 2024 Rates and Fees. Ms. Judy Simonson gave an overview of how the 2024 rates were determined. Water meter readings were provided to the District by Denver Water and those numbers were used to calculate overall usage and rates. The commercial customers rate will go up from \$2.65 per \$1,000 gallons to \$2.75 per \$1,000 gallons. The single-family residential rate will increase from \$312 to \$324 per household. The multi-family rate for units with underdrains will increase by \$9 to \$230 per unit and the rate for units without underdrains will remain the same at \$76 per unit. The 2024 Fee Schedule was approved upon motion by Ms. Farris and second by Mr. Swanson.

a. 2024 Budget. The 2024 budget was then approved upon motion by Mr. Swanson and second by Mr. Spence.

b. Budget Resolution No. 6. A motion was made by Mr. Swanson to approve 2023 Resolution No. 6 and adopt the 2024 budget. The motion was approved upon second by Ms. Farris.

c. **Appropriation Resolution No. 7.** Mr. Swanson then made a motion to approve 2023 Resolution No. 7 to appropriate funds for the District's 2024 expenditures which was approved upon second by Ms. Farris.

d. **Budget Message.** Mr. Swanson then moved to approve the 2024 Budget Message. The motion was approved upon second by Mr. Spence.

Mr. Sudbeck closed the budget and rate hearing. Mr. Meeks then left the meeting.

5. Financial Matters

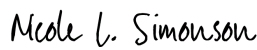
a. **Disbursements.** The October 19, 2023 through November 15, 2023 check register was approved, with the removal of the ACH payment to Mr. Edwards, upon motion by Ms. Farris and second by Mr. Swanson.

b. **Financial Statements.** The October 31, 2023 unaudited financials were approved upon motion by Mr. Swanson and second by Ms. Farris.

c. **Investment Report.** Nothing new to report on investments.

6. Adjournment. Ms. Nicki Simonson asked the Board if they would like to continue the tradition of a Holiday Party on the evening of the December Board meeting. They agreed and it will commence at 6 p.m. There being no other business, the meeting was adjourned by Mr. Sudbeck at 10:23 a.m.

Respectfully submitted,

DocuSigned by:

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Nicole L. Simonson, Secretary