

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

DECEMBER 20, 2023, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, December 20, 2023, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Eric Edwards, Monte Sudbeck, John Swanson, Melodie Farris, and John Spence. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, Rebecca Hill, as well as legal counsel Don Sisson and Jennifer Bailey. Mr. Edwards presided.

1. Administrative Matters.

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on November 15, 2023 were approved upon motion by Ms. Farris and second by Mr. Swanson.

d. 2024 Meeting Schedule. The 2024 meeting schedule was approved upon motion by Mr. Swanson and second by Mr. Sudbeck.

2. Legal Matters

Mr. Spence moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Swanson.

After discussion, the Board exited executive session.

3. Engineering & Maintenance Matters

Mr. Meeks reported as follows:

a. Underdrain Cleaning and Remediation. DRC has continued to work on remediation but has been unable to remove any lines from the list. Recent progress has been in Blue Heron Park, when dry enough, and along Grant Ranch Boulevard. Remediation work will continue to be performed throughout the end of the year as weather allows.

b. Lift Stations. C&L has submitted their locate request to Denver Water and is waiting for a response. The field work will be scheduled once the water line and meter pit have been located.

c. Broadstone Bowles Crossing Phase II. The District has not received additional information on this proposed development at this time.

d. Vectra Bank. The District has received updated drawings for the proposed development but has not received a tap application.

e. 2024 CIP. Survey work has been completed and SAM Companies has signed the district contract to provide Subsurface Utility Engineering (SUE) Quality Level B (QL-B) services for the 2024 CIP Project. The SUE investigation field work began the week of December 18th. SUE information will be issued as an addendum to the bid documents. Requests for bids were sent out on December 15th with a due date of January 12, 2024. A summary of the bids received will be presented to the Board for consideration at the January Board meeting. The Board then reviewed a letter received by the District Manager from Buzz Cleveland, the President of the Dorado Greens Homeowners Sub Association. The Board asked Mr. Meeks to draft a letter in response for them to review at the January meeting.

f. **Martin/Martin Engineering Contract for 2024.** The Board considered the Martin/Martin contract for engineering services in 2024. The Martin/Martin engineering contract was approved upon motion by Ms. Farris and second by Mr. Sudbeck.

g. **Service Contracts:**

i. **C&L Water Solutions.** The C&L 2024 maintenance and service contracts were approved on the motion of Mr. Sudbeck and second by Mr. Swanson.

ii. **DRC Construction Services.** The DRC 2024 contract was approved upon motion by Ms. Farris and second by Mr. Swanson.

iii. **Generator Source.** The Generator Source 2024 contract was approved upon motion by Mr. Sudbeck and second by Ms. Farris.

iv. **Ramey Environmental Compliance, Inc.** The Ramey Environmental 2024 contract was approved upon motion by Mr. Swanson and second by Ms. Farris.

4. **Financial Matters**

a. **Disbursements.** The November 16, 2023 through December 20, 2023 check register was approved upon motion by Ms. Farris and second by Mr. Spence.

b. **Financial Statements.** The November 30, 2023 unaudited financials were approved upon motion by Mr. Sudbeck and second by Mr. Spence.

c. **Investment Report.** Nothing new to report on investments.

1. **Adjournment.** There being no other business, the meeting was continued until 6:00 p.m. The meeting was subsequently adjourned by Mr. Edwards at 8:00 p.m.

Respectfully submitted,

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Nicole L. Simonson, Secretary