

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

MAY 17, 2023, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, May 17, 2023, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Monte Sudbeck, Eric Edwards, John Spence, and John Swanson. Also attending were Justin Meeks, Nicki Simonson, and legal counsel Jennifer Bailey. Mr. Edwards presided.

1. Administrative Matters

a. Election – Administer Director Oaths of Office and Elect Officers. Mr. Spence moved to nominate Mr. Edwards to serve as Chairman, Mr. Sudbeck to serve as Treasurer and Assistant Secretary, and Ms. Nicole Simonson to serve as Secretary. Mr. Sudbeck seconded the motion, and it was approved.

b. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

c. Open Forum. The open forum was passed in the absence of any members of the public.

d. Minutes. The minutes of the regular meeting held on April 19, 2023 were approved upon motion by Mr. Sudbeck and second by Mr. Spence.

2. Legal Matters

Mr. Sudbeck moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as

authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Spence. After discussion, the Board exited executive session.

3. Engineering & Maintenance Matters

Mr. Meeks reported as follows:

a. Underdrain Cleaning and Remediation.

i. DRC continues to work on underdrain remediation and has removed one line in Grant Ranch Boulevard off the list.

ii. Annual cleaning has continued, and the majority of the scheduled cleaning work has been completed. Martin/Martin is reviewing the maintenance reports and videos.

b. Lift Stations. Ramey Environmental has completed the installation of trash baskets and OmniSite controllers at both lift stations. The trash baskets were originally provided with 2-inch openings, which were changed to 1-inch per the original request. Those modifications were completed successfully.

c. Broadstone Bowles Crossing Phase II. Martin/Martin has not received any further information from the developer at this time.

d. Vectra Bank. Martin/Martin has not received a tap application or further information for this property at this time.

e. Bowles Crossing Additional Development. The District has received notification of two tenant finish building permits for proposed restaurants in the building shell currently under construction in the southwest corner of the Bowles Crossing property. Martin/Martin is still awaiting plans to review.

f. Easement Coordination. A walk-through of district easements with representatives from BMD and the GRHOA is scheduled for June.

g. Sanitary Main Acoustic Testing. Martin/Martin and District Management met with DRC and RH Borden on May 2, 2023 to discuss the findings of the SL-RAT Acoustic Assessment. The entirety of the system was assessed, aside from the mains inside the Raccoon Creek Golf Course. Just under 7% of the system received scores of POOR or FAIR. These lines were cleaned and investigated with a camera, and all POOR lines were retested the next day. With the exception of one line, the scores improved from POOR to GOOD. The one exception was in Dorado Greens, which is a long main with some sags. This main could be a candidate for a future capital improvement project for removal and replacement.

4. Financial Matters

a. Disbursements. The April 20, 2023 through May 17, 2023 check register was approved upon motion by Mr. Sudbeck and second by Mr. Spence. One amendment was made to cancel check #851 and reissue a new check to DRC to exclude a pending invoice. Mr. Sudbeck moved to give Ms. Judy Simonson the authority to sign the new check. The motion was approved upon second by Mr. Spence.

b. Financial Statements. The April 30, 2023 unaudited financials were approved upon motion by Mr. Sudbeck and second by Mr. Spence.

c. Investment Report. No new updates to investments.

d. Approve Financial Authority Resolution No. 5. Resolution No. 5 was approved upon motion by Mr. Sudbeck and second by Mr. Spence.

5. **Adjournment.** There being no other business, the meeting was adjourned by Mr. Edwards at 10:15 a.m.

Respectfully submitted,

DocuSigned by:

Nicole L. Simonson

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Nicole L. Simonson, Secretary