

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

DECEMBER 21, 2022, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, December 21 2022, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Cowan, Bruce Guard, Sam Garza, Monte Sudbeck, and Eric Edwards. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, Rebecca Hill, along with legal counsel Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on November 16, 2022 were approved upon motion by Mr. Garza and second by Mr. Sudbeck.

2. Legal Matters

a. Mr. Sudbeck then moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Garza. After discussion, the Board exited executive session. Mr. Garza then made

a motion to move forward with the District's decision reached during executive session. The motion was approved upon second by Mr. Sudbeck.

3. Engineering & Maintenance Matters

Engineering Report. Mr. Meeks reported as follows:

a. Underdrain Remediation. DRC met their obligation of 120 days in 2022.

The last line in the San Marino neighborhood still needs a final flush and video to confirm and will be completed by end of year.

b. Annual Maintenance. DRC has not yet completed the remaining 11 CCTV inspection videos, but they have committed to their completion by the end of the year.

c. Easement Coordination. Joint Easement Committee meetings were not held in December. An easement walk-through with representatives from BMD and the GRHOA is scheduled for January 2023, weather permitting.

d. Rebel Chicken Grease Interceptor. This business has moved into the space previously occupied by Garbanzos and is using the existing grease interceptor. Martin/Martin received a response from Rebel Chicken regarding the size of the interceptor currently installed and determined that it is a sufficient size.

e. Martin/Martin Engineering Contract for 2023. The Board considered the Martin/Martin contract for engineering services in 2023. The Martin/Martin engineering contract was approved upon motion by Mr. Guard and second by Mr. Sudbeck.

f. Service Contracts for 2023

i. C&L Water Solutions. The C&L 2023 maintenance and service contracts were approved on the motion of Mr. Sudbeck and second by Mr. Garza.

ii. DRC Construction Services. The DRC 2023 contract was approved upon motion by Mr. Edwards and second by Mr. Garza.

iii. Ramey Environmental Compliance, Inc. The Ramey Environmental 2023 contract was approved upon motion by Mr. Garza and second by Mr. Garza.

iv. Generator Source. The Generator Source 2023 contract was approved upon motion by Mr. Edwards and second by Mr. Garza.

v. Brooks Grease Service. The Brooks Grease Service 2023 contract was approved upon motion by Mr. Guard and second by Mr. Sudbeck.

4. Budget Hearing. The budget hearing was opened upon motion by Mr. Guard and approved upon second by Mr. Garza, the notice for which was published in the local newspaper as required by law. No public comments were received on the supplemental budget.

a. 2022 Supplemental Budget. The 2022 Supplemental Budget was approved upon motion by Mr. Sudbeck and second by Mr. Garza.

b. Resolution No. 7 to Adopt Supplemental Budget and Appropriation for 2022. Mr. Edwards made a motion to approve Resolution No. 7, which was approved upon second by Mr. Guard.

5. Financial Matters

a. Disbursements. The November 17, 2022 through December 21, 2022 check register was approved upon motion by Mr. Sudbeck and second by Mr. Guard.

b. Financial Statements. Mr. Sudbeck moved to approve the November 30, 2022 unaudited financials and they were approved upon second by Mr. Edwards.

c. Investment Report. Nothing new to report regarding investments.

6. Other Business

a. **Simonson and Associates Contract.** The Simonson and Associates 2023 contract was approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

7. **Adjournment.** There being no other business, the meeting was continued until 5:00 p.m. The meeting was subsequently adjourned by Mr. Cowan at 8:00 p.m.

Respectfully submitted,

DocuSigned by:

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Bruce Guard, Secretary